

REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION

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*May 13, 2003*

**FROM: PATRICIA L. NICKOLS, Executive Director  
Community Services Department**

**SUBJECT: CONTRACT WITH STATE OF CALIFORNIA DEPARTMENT OF COMMUNITY  
SERVICES AND DEVELOPMENT – STATE CONTRACT NO. 03C-1482**

**RECOMMENDATION:**

1. Approve State Contract No. 03C-1482 with State of California Department of Community Services and Development (SDCSD) in the amount of \$269,048, for Community Services Department (CSD) to provide services to low-income residents of San Bernardino County April 1, 2003 through January 31, 2004.
2. Adopt resolution authorizing CSD to enter into this contract.

**BACKGROUND INFORMATION:** On May 14, 2002, the Board of Supervisors approved Contract No. 02C-1432 between CSD and SDCSD to provide weatherization services to eligible low-income residents. This contract expired on January 31, 2003. SDCSD has now been issued a new contract to CSD to continue providing weatherizing services to low-income residents of San Bernardino County for the period of April 1, 2003 through January 31, 2004.

CSD will weatherize a total of 100 eligible single-family and multi-family dwellings throughout San Bernardino County with services such as health and safety checks of appliances, and providing water heater blankets, evaporative cooler covers and air conditioner vent covers. In addition, CSD will install new energy efficient items such as refrigerators, compact fluorescent lights, and electric water heaters, to make the homes of low-income families more energy efficient. Residents also receive educational materials regarding ways to reduce their energy consumption.

Although the effective date of this contract is April 1, 2003, this contract was not received from the State until April 16, 2003, which precluded its approval prior to the effective date.

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AND DEVELOPMENT**

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**REVIEW BY OTHERS:** This contract has been reviewed and approved by Risk Management (Donia Brooks, Staff Analyst II) on April 16, 2003 by County Counsel (Regina Coleman, Deputy) on April 23, 2003, and by County Administrative Office (Gary Morris, Administrative Analyst) on May 1, 2003.

**FINANCIAL IMPACT:** Total financial impact of this contract is \$269,048 and is fully reimbursed by SDCSD. The contract amount is included in CSD's Calendar -Year 2003 Budget. There are no local costs to the County.

**COST REDUCTION REVIEW:** The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action based on this contract being fully funded by federal revenue sources that are not in jeopardy.

**SUPERVISORIAL DISTRICT (S):** All

**PRESENTER:** Patricia L. Nickols, Executive Director, Community Services Department  
(909) 891-3863